

VILLAGE OF CORNWALL-ON-HUDSON BOARD OF TRUSTEES

February 24, 2014

The regular meeting of the Board of Trustees was called to order at 7:00 P.M., with the Pledge of Allegiance, at 325 Hudson St., Cornwall-on-Hudson, N.Y.

The following Board Members were in attendance:

Mayor Brendan G. Coyne
Deputy Mayor Mark J. Edsall
Trustee James P. Kane
Trustee David Carnright
Trustee Kenneth A. Schmidt

Absent was: Attorney for the Village Joseph McKay (standing obligation S. Blooming Grove)

Also present were: DPW Superintendent David Halvorsen, Water Superintendent Robert June, Storm King Fire Chief Robby Vought, and Village Clerk Jeanne Mahoney.

Mayor Coyne announced that there is a binder on the back table for anyone interested in looking at resolutions and meeting-related documents that will be discussed this evening.

MINUTES

Mayor Coyne made a motion to accept the January 27, 2014 Business Meeting Minutes as presented, which was seconded by Trustee Carnright and carried upon a vote of 5 Ayes and 0 Nays.

CORRESPONDENCE

Mayor Coyne is in receipt of the following correspondence:

- Letter from Rex Lari regarding a water leak at 3 Leo Lane.

After some discussion, the Village Board determined no Board action was required at this time.

- Letter from Cornwall Garden Club requesting permission to plant a tree in the Village in honor of Arbor Day.

Mayor Coyne made a motion granting permission to the Cornwall Garden Club to plant a tree on Arbor Day, at no cost to the Village, and offering the assistance of the Department of Public Works to dig a hole for the tree. The motion was seconded by Trustee Kane and carried upon a vote of 5 Ayes and 0 Nays.

- Letter from Michael J. Kelly of River View Run requesting permission to hold the annual 5K and 10K “River View Run for Parkinson’s Research” on Sunday, October 5th.

Deputy Mayor Edsall stated that the Village Board supports this activity and made a motion granting permission to hold the annual 5K and 10K “River View Run for Parkinson’s Research” on Sunday, October 5, 2014 which was seconded by Trustee Kane and carried upon a vote of 5 Ayes and 0 Nays.

- Letter from Geoffrey R. Scott, PE of Cornell Local Roads Program regarding the Summer Intern Project for 2014.

Deputy Mayor Edsall made a motion authorizing the Village of Cornwall-on-Hudson to participate in the Cornell Local Roads Pavement Management Summer Intern Project for 2014, under the coordination of the Mayor, at a cost not to exceed \$60.00. The motion was seconded by Trustee Carnright and carried upon a vote of 5 Ayes and 0 Nays.

TREASURER’S REPORT

The open utility balances report for the end of January read as follows:

Village water, sewer, garbage & penalties	\$ 37,131.98
Town water & penalties	306,159.63

which included 5 final/adjustments for the Village and 2 for the Town.

Warrant #2 – Trustee Carnright made a motion to approve the February 2014 Warrant (#2) and authorize payments totaling \$340,711.35, which was seconded by Trustee Schmidt and carried by a vote of 5 Ayes and 0 Nays.

Treasurer Mahoney reported receipt of \$5,848,134.83 (87.93%) in anticipated revenues and \$5,825,867.88 (87.59%) in anticipated expenditures through the end of January.

Upon the recommendation of Treasurer Mahoney, Mayor Coyne made a motion authorizing the lease to purchase of 12 computers through Dell at a monthly cost of \$195.19 for 36 months which was seconded by Trustee Carnright and carried upon a vote of 5 Ayes and 0 Nays. These computers will replace 5 in Village Hall, 3 in the Water Department, and 4 in the Police Department.

Ms. Mahoney provided the Board with information from the NYS Comptroller’s Office regarding a “statewide fiscal monitoring system”. As of December 31, 2013, the Village is classified as “No Designation” (which means we are not experiencing fiscal stress) with a score of 17.5%.

Ms. Mahoney and Mayor Coyne met with Joe Messina of Morwood Oaks Management Associates on January 23rd. The Board previously authorized the Mayor to enter into an agreement with Mr. Messina’s company to review receipts from Cable and Utility companies in order to uncover any errors in reporting. His fee is 50% of any amounts recovered pertaining to prior reporting periods and 35% of any realized increase in fee receipts for the next 2 years.

Storm King Engine Co. #2 Telephone Upgrades - Mayor Coyne made a motion approving a 3-year agreement between Storm King Engine Co. #2 and Cornerstone for upgrades to their telephone system at a net savings to the Village which was seconded by Deputy Mayor Edsall and carried upon a vote of 5 Ayes and 0 Nays.

Budget Transfer – Mayor Coyne made a motion to authorize a transfer of \$15,305.81 from the General Fund to the Sewer Fund to cover an additional shortfall in the Sewer Fund. The General Fund will be paid back with sewer revenues collected through March 15th. The motion was seconded by Trustee Carnright and carried upon a vote of 5 Ayes and 0 Nays.

BOARD DEPARTMENT REPORTS

Building Department Trustee Carnright reported 3 building permits were issued, 9 certificates of compliance/ were issued, 17 onsite inspections were performed, 1 violation was issued, and 8 fire inspections (including house fire at 288 Hudson Street) were conducted. Inspector Maggio worked 80 hours in January.

Fire Department – Deputy Mayor Edsall reported 1 structure fire, 1 electrical fire, 5 automatic alarm/CO calls, 13 medical calls, 3 vehicle accidents, 1 public assistance call, 1 fire prevention call, 9 work details, and 8 in house drills for a total of 42 events and 353 man hours.

Mr. Edsall further reported that an outstanding job was done by the department in containing the structure fire at 288 Hudson Street to one room. The second floor sustained extensive heat and smoke damage. The cause is undetermined. In addition, the 2014 officers are in place, a new replacement hose arrived and was put into service, and new tire chains for T-413 and M-414 have been put into service.

Fire Chief Vought reported that the department received new software which has recently been put on their “cloud”. This will allow the Fire, Water, and Building departments to share information in the field using an iPad or other portable means. The Water and Building Departments will receive training soon.

Police Department Trustee Kane reported 1 criminal mischief, 4 identity theft, 1 petty larceny, 3 misdemeanor arrests, 2 violation arrests, 2 warrant arrests, 11 traffic accidents, 11 traffic summons issued, 19 warnings issued, 5 parking summons issued, 5 fire response calls, 1 domestic incident call, 9 alarm response calls, 2 noise complaints, 1 suspicious person call, 2 suspicious activity calls, 7 suspicious vehicle calls, 1 animal complaint, 1 disorderly adult, 11 assists to the Town of Cornwall Police Department, 9 EMS assist calls, 1 assist to other agencies, 1 welfare check, and 2 citizen assists for a total of 250 total calls for service.

Mr. Kane further reported that P.O. Terwilliger attended “Property/Evidence Room Management” training held at the SUNY New Paltz University campus, the department has begun utilizing/issuing summonses with the newly formatted parking summons, and the 2014 Ford “Interceptor” patrol vehicle has been ordered (delivery is expected mid to late Spring 2014).

Trustee Kane introduced the following resolution and moved for its adoption.

WHEREAS, the County of Orange has funds to be distributed to local law enforcement agencies for the purpose of conducting enforcement activities related to the STOP DWI program, and

WHEREAS, the Village of Cornwall on Hudson does wish to participate in said program,

NOW, THEREFORE BE IT RESOLVED, the Village Board of the Village of Cornwall on Hudson approves the receipt of said funds on behalf of the Village of Cornwall on Hudson Police Department from the County of Orange and authorizes Mayor Brendan G. Coyne, to execute all necessary contracts and documentation for the year 2014 in regard to available funds.

The foregoing resolution was seconded by Deputy Mayor Edsall and carried upon a vote of 5 Ayes and 0 Nays.

Trustee Kane made a motion to accept the letter of resignation with regret from part-time police officer Steven Bailey effective immediately which was seconded by Trustee Carnright and carried upon a vote of 5 Ayes and 0 Nays.

Mayor Coyne thanked Mr. Bailey on behalf of the Village residents for his service.

Department of Public Works – Mayor Coyne reported repairs to Village vehicles, cold patching of potholes, plowing and sanding of roads, snow maintenance of sidewalks, snow removal in parking and business areas, maintenance to sewers, Christmas tree pickup, and storm sewer maintenance.

Mayor Coyne stated that the Department of Public Works has done an excellent job in coping with the incredible amount of snow we've had this winter.

DPW Superintendent Halvorsen stated that because of the amount of storms we've had this winter and their duration, he expects to go over budget on overtime for snow removal and costs to purchase more salt/sand than was anticipated.

DPW Superintendent Halvorsen also reported that will be out of town from March 7th through the 14th and Working Leader Wayne Yeoman will be in charge of the department in his absence.

Water Department – Trustee Schmidt reported an average daily production of 1.207 million gallons with all bacteria samples passing N.Y.S. Standards. The required monthly and quarterly samples were collected (a total of 26). A total of 56 utility mark-outs were done, 1 meter was replaced, 19 miscellaneous repairs were completed, and 7 final meter readings were done. In addition, water leaks were repaired on Partridge Road, Payson Road, 16 Grandview Avenue, and Grand St/Bridge St. Servicing of pressure reduction valves (PRV's) and float controls is ongoing, and the department assisted DPW with snow removal. The department also assisted with two water main breaks at NYMA and one at Brookside Condominiums.

Water Superintendent June requested the Board to review a mutual aid agreement from New York Water/Wastewater Agency Response Network (NYWARN).

Mr. June reported that he instituted a leak detection program last year and had planned to check the entire system over a three year period (1/3 each year). He secured funding from the Orange County Water Authority to assist with the associated program costs which he estimates to be \$8,000. He is pleased that they were able to check the remaining 2/3 of the water system this year. Two water main breaks and various leaks were located and repaired and the daily water production average has currently dropped from 1.2 million to under 1 million.

Deputy Mayor Edsall thanked Mr. June for his continued efforts, and in breaking the daily “one million gallon threshold” shows that we’ve had some success.

RESOLUTIONS

MELISSA FUND SUN RUN – MAY 17, 2014

Mayor Coyne made a motion authorizing the “Melissa Fund Sun Run” to take place on Saturday, May 17th. The course route will go through portions of the Village and Town of Cornwall. The motion was seconded by Trustee Carnright and carried upon a vote of 5 Ayes and 0 Nays.

Trustee Carnright stated that the event is well organized and held in honor of the late Melissa Bambino who was a local girl.

APPROVE TRANSFER TO PAY SEWER EMPLOYEE FROM GENERAL AND SEWER FUNDS

Mayor Coyne reported that the Village pays one employee out of the Sewer Fund, although that employee performs work duties in both the Sewer and DPW departments. In order to address the shortfall in the Sewer Fund, he would like to pay the majority of that salary out of the General Fund through a budget transfer from A1990.4 (General Fund Contingency) to A5110.1 (General Fund Street Maintenance Salary) in both the current and upcoming fiscal year. After some discussion, this item was tabled for action at next month’s business meeting.

APPROVAL OF 2014 KAYAK PERMITS

Discussion took place regarding increasing the commercial permit fee for annual use of a portion of the parking lot and riverfront landing at Donahue Memorial Park to launch kayaks. Currently Storm King Adventure Tours (SKAT) and Mountain Valley Guides launch from the shoreline and the Board is not looking to permit any additional commercial use. It is “maxed out”.

Mayor Coyne made a motion to approve 2014 commercial permits for SKAT and Mountain Valley Guides, subject to all conditions previously set by the Village Board, at a cost of \$500 each which was seconded by Trustee Kane and carried upon a vote of 5 Ayes and 0 Nays.

APPROVAL OF HELICOPTER DISPLAY AT RIVERFEST – JUNE 7, 2014

Mayor Coyne made a motion approving a request to display a helicopter at this year’s Riverfest which will take place on Saturday, June 7, 2014. The motion was seconded by Trustee Carnright and carried upon a vote of 5 Ayes and 0 Nays.

APPROVAL OF PROPOSED ART SHOW – JUNE 8, 2014

Mayor Coyne made a motion approving a proposed art show at Donahue Memorial Park on Sunday, June 8, 2014 which was seconded by Deputy Mayor Edsall and carried upon a vote of 5 Ayes and 0 Nays.

2014-2015 INSURANCE

Mayor Coyne made a motion to accept the insurance proposal from Glatfelter Public Practice and the McKane Group in the amount of \$160,225.04 which was seconded by Trustee Carnright and carried by a vote of 5 ayes and 0 nays.

Deputy Mayor Edsall made a motion authorizing the Village Clerk to begin insurance negotiations on or about September 1, 2014 to modify our insurance term to begin January 1, 2015 in order to better fit our budget schedule. The motion was seconded by Trustee Kane and carried upon a vote of 5 Ayes and 0 Nays.

OTHER BUSINESS

STORM KING ENGINE FIREHOUSE: STRUCTURAL REVIEW

Deputy Mayor Edsall reported that he has discussed the need to revisit this item with Engineer for the Village Andrew Fetherston. He hopes to get this item moving again shortly.

SHARED SERVICES – NYCOM REQUEST

Mayor Coyne reported that the New York Conference of Mayors (NYCOM) is soliciting comments from all municipalities regarding shared services because of Governor Cuomo's "quid pro quo" tax relief proposal to residents of municipalities that have stayed under the tax cap. He responded to NYCOM that the Village is collaborating with the Town of Cornwall in a number of ways, especially with Public Works and the Recreation Departments, and with other municipalities.

UNION CONTRACT NEGOTIATIONS

This item was tabled for discussion in Executive Session later this evening.

PUBLIC WORKS EMPLOYEE

This item was tabled for discussion in Executive Session later this evening.

WATER DEPARTMENT EMPLOYEE

This item was tabled for discussion in Executive Session later this evening.

FYI

WEST POINT SKI SLOPE: OPEN TO PUBLIC WEEKDAYS

Mayor Coyne reported that the West Point Ski Slope is now open to the public on weekdays.

HELICOPTER LANDING ON RIVERFRONT

Mayor Coyne reported that the landing was delayed until Monday, February 17th because of the snow storm on February 13th-14th. A police officer was there for the event and no problems were reported.

ASSOCIATION OF TOWNS, VILLAGES, AND CITIES: OCTOBER 28, 2014 MEETING

Mayor Coyne announced that the Village will host the monthly meeting of the Association of Towns, Villages, and Cities on October 28, 2014 and asked that the Board members attend.

FIREMEN'S FAIR

Mayor Coyne announced that the annual Storm King Engine Co. #2 Firemen's Fair will be held July 23-26, 2014.

Having concluded the business set before them, Mayor Coyne made a motion to adjourn the meeting into Executive Session at 8:10 PM with DPW Superintendent Halvorsen, and Water Superintendent June in order to discuss: union negotiations, a disciplinary matter involving a DPW employee, a personnel matter in the Water Department, contractual agreements with several vendors, lease agreements on 2 Village properties, and a memo from the DPW Superintendent regarding personnel issues. The motion was seconded by Deputy Mayor Edsall and carried upon a vote of 5 Ayes and 0 Nays.

The Board came out of executive session at 9:28 PM on a motion by Deputy Mayor Edsall which was seconded by Trustee Carnright and carried upon a vote of 5 Ayes and 0 Nays.

Having no further action to be taken, Deputy Mayor Edsall made a motion to adjourn which was seconded by Trustee Schmidt and carried upon a vote of 5 Ayes and 0 Nays.