

## VILLAGE OF CORNWALL-ON-HUDSON BOARD OF TRUSTEES

July 21, 2014

The regular meeting of the Board of Trustees was called to order at 7:00 P.M., with the Pledge of Allegiance, at 325 Hudson St., Cornwall-on-Hudson, N.Y.

The following Board Members were in attendance:

Mayor Brendan G. Coyne  
Deputy Mayor Mark J. Edsall  
Trustee David Carnright  
Trustee Kenneth A. Schmidt

Absent was: Trustee James P. Kane – Military Duty

Also present were: DPW Superintendent David Halvorsen, Water Superintendent Robert June, Storm King Engine Co. #2 Fire Chief Robby Vought, Attorney for the Village Joseph McKay, and Village Clerk Jeanne Mahoney.

Mayor Coyne announced that there is a binder on the back table for anyone interested in looking at resolutions and meeting-related documents that will be discussed this evening.

### **PUBLIC COMMENT**

Jay Ziegler of 7 Cherry Avenue presented pictures of the Cherry Avenue/Hudson Street intersection to the Village Board. He asked that the Board remove the parking spot in front of 211 Hudson Street in order to improve sight distance for traffic exiting Cherry Avenue onto Hudson Street. After some discussion, DPW Superintendent Halvorsen was asked to measure the length of parking spaces between Clark Avenue and Cherry Avenue to see if the lines can be moved in order to gain space and avoid losing a parking spot.

Mayor Coyne stated that the Board has discussed this matter “a number of times” before. He has brought in Assemblyman James Skoufis and the NYS Department of Transportation to look at the problem and there is nothing they can do without spending a lot of money which they do not have. How can the business located at 211 Hudson Street be asked to give up a parking spot? We can’t keep giving up parking spaces along Hudson Street.

### **MINUTES**

Mayor Coyne made a motion to accept the June 16, 2014 Business Meeting Minutes as presented, which was seconded by Trustee Carnright and carried upon a vote of 4 Ayes and 0 Nays.

Mayor Coyne made a motion to accept the July 14, 2014 Special Meeting Minutes as presented, which was seconded by Trustee Carnright and carried upon a vote of 4 Ayes and 0 Nays.

## CORRESPONDENCE

Mayor Coyne is in receipt of the following correspondence:

- Letter from Mary Hall of 16 Homeland Avenue, regarding the sewer capital assessment. Although her home is classified as a three-family, Ms. Hall is requesting a reduction from \$300 to \$100 because one unit is vacant and the other is occupied by her daughter. Mayor Coyne tabled discussion on this item until later in tonight's agenda.
- Letter from Diane Lane-Parodi of 66 Weeks Avenue, regarding road resurfacing and riverfront development and maintenance. Mayor Coyne stated that he has spoken with Ms. Parodi.
- Letter from Mike Trainor, event co-chairman of Storm King Engine Co. #2, requesting permission to hold a fire company barbeque at Donahue Memorial Park on September 13<sup>th</sup> from 3:00 PM – 7:00 PM. Mayor Coyne tabled discussion on this item until later in tonight's agenda.

## TREASURER'S REPORT

The open utility balances report for the end of June read as follows:

Village water, sewer, garbage & penalties	\$ 383,278.79
Town water & penalties	336,268.52

which included 6 finals/adjustments for the Village and 6 for the Town.

Warrant #7 – Trustee Carnright made a motion to approve the July 2014 Warrant (#7) and authorize payments totaling \$244,775.19, which was seconded by Deputy Mayor Edsall and carried by a vote of 4 Ayes and 0 Nays.

Treasurer Mahoney reported receipt of \$2,633,079.93 (38.53%) in anticipated revenues and \$1,919,548.42 (28.09%) in anticipated expenditures through the end of June.

Ms. Mahoney reported that the total collected in Village taxes through June 30th is \$2,369,558.67.

Ms. Mahoney reported that \$15,040.00 has been collected to date in Summer Playground registrations.

Ms. Mahoney further reported that a sewer improvement capital charge was included with the June 15<sup>th</sup> residential customer billing. She will meet with Deputy Mayor Edsall, DPW Superintendent Halvorsen, Code Enforcement Officer Maggio and Deputy Clerk Dennett on July 22<sup>nd</sup> to reach a final decision on how to bill several property categories (i.e. schools, vacant lands, "benefitted properties", and commercial properties) in time for the August 15<sup>th</sup> billing.

## PART-TIME WATER DEPARTMENT CLERK

Ms. Mahoney reported along with Water Superintendent June and Deputy Clerk Dennett, she conducted interviews for a part-time Water Department clerk on July 7<sup>th</sup> and 8<sup>th</sup>.

Upon their recommendation, Mayor Coyne made a motion to appoint Doris Wickiser a part-time Water Department clerk at \$10.00 per hour and not to exceed 20 hours per week. The motion was seconded by Trustee Schmidt and carried upon a vote of 4 Ayes and 0 Nays.

## **BOARD DEPARTMENT REPORTS**

Building Department Trustee Carnright reported 21 building permits were issued, 18 certificates of compliance/occupancy were issued, 38 onsite inspections were performed, 2 violations were issued, 1 stop work order was issued, and 1 fire inspection was conducted. Inspector Maggio worked 80 hours in June.

Fire Department – Deputy Mayor Edsall reported 2 automatic alarm/CO calls, 1 gas odor, 1 mutual aid/stand by, 14 medical calls, 9 work details, 2 wake/funerals, 2 publicity events, 2 in-house drills, and 2 drills outside firehouse for a total of 35 events and 1292 man hours.

Mr. Edsall further reported that a wake and funeral services were held for Storm King Ex-Chief Matt Clancy who was a 30 year veteran of the fire company. An estimated crowd of over 300 people attended the reception afterward. Matt will be deeply missed by all who knew him.

The department held fundraiser events at River-fest and the Newburgh Brewery, and participated in Mountainville Engine Co.'s "Touch A Truck" with truck 413 and a crew. In addition, truck 413 hoisted a banner at the CCHS commencement services in support of two firefighters graduating. Ex-Chief Matt Clancy's oldest daughter was also honored.

ILT Matt Milich resigned his position in order to attend the Maryland State Police Academy. An election will be held in August for a replacement. Matt was a valuable member of the company and will be missed.

## **COMPANY BARBEQUE AT DONAHUE MEMORIAL PARK**

After some discussion, Mayor Coyne made a motion to grant permission for Storm King Engine Co. #2 to hold a barbeque for its members and their families on September 13, 2014 from 3:00 pm – 7:00 pm. Permission is subject to receipt of an insurance certificate listing the Village as additionally insured, and receipt of a certificate from NYS Liquor Authority authorizing them to serve alcohol at the event. In addition, the event must be coordinated with Code Enforcement Officer Maggio. The motion was seconded by Trustee Schmidt and carried upon a vote of 4 Ayes and 0 Nays.

Police Department Trustee Schmidt reported 11 criminal mischief, 2 identity theft, 3 petty larceny, 2 fraud, 8 misdemeanor arrests, 1 warrant arrest, 8 traffic accidents, 18 traffic summons issued, 18 warnings issued, 23 parking summons issued, 1 fire response call, 2 domestic incidents, 12 alarm response calls, 2 noise complaints, 1 suspicious activity call, 4 suspicious vehicle calls, 9 animal complaints, 3 disorderly adults, 1 disorderly juvenile, 7 assists to the Town of Cornwall Police Department, 9 EMS assist calls, and 3 assists to other agencies for a total of 283 total calls for service.

Mr. Schmidt further reported that Chief Dixon along with police officers Terwilliger, Pena and Armstrong attended "Emergency Response to Railroad Incidents" training held at the Vails Gate Fire Department Headquarters. Chief Dixon along with police officers Terwilliger, Pena and Nye attended "Naloxone/Opioid Overdose" training held at the Orange County E911 Center in Goshen. Police

Officer Nye attended “National Child Passenger Safety Certification” training held in Goshen and is now certified to install child passenger car seats in motor vehicles. Police officers Nye and Proulx attended “Credit Card Fraud & Shopping Scams” training held at the Orange County E911 Center in Goshen.

The department continues to participate in the Orange County “STOP DWI” enforcement and “Police Traffic Services” traffic enforcement. In addition the department has updated its “LENS” (License Event Notification Service) with the NYS Department of Motor Vehicles for all village employees who operate village owned vehicles and/or who are required to possess a valid driver’s license as part of their job requirement.

Mayor Coyne made a motion to accept the resignation of part-time police officer Laila Proulx effective July 7, 2014 which was seconded by Deputy Mayor Edsall, with regret, and carried upon a vote of 4 Ayes and 0 Nays. Deputy Mayor Edsall stated that he enjoyed talking with Officer Proulx. She was a talented, capable person and helpful to the Village.

Department of Public Works – Trustee Carnright reported repairs to village vehicles, sweeping of village streets, sewer maintenance, brush cutting, storm sewer maintenance, building maintenance, preparation for River-fest, blacktop patching, weekly yard waste collection, and the Cornell intern continues working on road inventory.

Trustee Carnright further reported that DPW Superintendent Halvorsen attended training on the roads program at Cornell University and highway school at Ithaca University.

Mr. Carnright congratulated DPW Superintendent Halvorsen and the Department of Public Works for a job well done re-paving Mountain Road in just 2 days.

Mayor Coyne reported that the Cornell intern’s supervisor conducted a site visit last week. Upon completion of the road inventory, the intern will provide a report to the Village Board in time for the August business meeting.

Water Department – Deputy Mayor Edsall reported an average daily production of 878,000 gallons with all bacteria samples passing N.Y.S. Standards. The required monthly and quarterly samples were collected (a total of 27). A total of 102 utility mark-outs were done, 19 meters were replaced, 15 miscellaneous repairs were completed, and 9 final meter readings were done. The department repaired service valves at Storm King School, repaired a water leak at Willow Avenue and Mailler Avenue, and continued grass cutting and property maintenance. In addition all membranes and chemical feed lines were replaced at the Black Rock treatment plant.

Deputy Mayor Edsall further reported that Maser Consulting has completed its inspection of the Upper Reservoir and Arthurs Pond Dams. A service agreement for “Code Red” has been received and will be signed off on this week. Water Superintendent June is looking into getting an answering service to handle after hours mark-out notifications. Mr. June is also looking to replace the back-hoe with a Compact Excavator/mower.

## **RESOLUTIONS**

ORANGE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT – GAZEBO ACCESSIBILITY

Deputy Mayor Edsall introduced the following resolution and moved for its adoption.

**WHEREAS**, The Village of Cornwall-on-Hudson wishes to enter into a municipal agreement with the Orange County Community Development Block Grant Program for ADA improvements to the gazebo area and parking facility at Donahue Memorial Park; it is therefore

**RESOLVED**, that the Mayor is hereby authorized to sign this agreement; and it is

**FURTHER RESOLVED**, that the Mayor and Village Board of Trustees agree to follow the Orange County Community Development Block Grant Program Guidelines for the FY-2014 program year.

The foregoing resolution was seconded by Trustee Carnright and carried upon a vote of 4 Ayes and 0 Nays.

Deputy Mayor Edsall made a motion to authorize the Village Clerk to issue a Request for Proposals for ADA Improvements to the gazebo area and parking facility at Donahue Memorial Park with a return date to be determined by the Mayor and Village Clerk. The motion was seconded by Trustee Carnright and carried upon a vote of 4 Ayes and 0 Nays.

GARBAGE FEES – REQUESTS FOR REDUCTION

Mayor Coyne is in receipt of a letter from Susan Glendening who recently purchased a home at 30 River Avenue. The house is vacant and she is requesting a reduction in garbage charges.

In accordance with existing Village policy, Mayor Coyne made a motion to authorize a 50% reduction in garbage charges for a 6 month period ending November 15, 2014 which was seconded by Trustee Carnright and carried by a vote of 4 ayes and 0 nays.

The Hudson Highlands Nature Museum has requested relief from garbage charges. DPW Superintendent Halvorsen met with Museum representatives and recommends that the Board authorizes a 50% reduction in charges to coincide with a 50% reduction in the number of garbage collections.

Mayor Coyne made a motion to authorize a 50% reduction in garbage fees and a 50% reduction in the number of garbage collections for the remainder of the current fiscal year which was seconded by Trustee Carnright and carried upon a vote of 4 Ayes and 0 Nays.

NATIONAL HONOR SOCIETY – CAR WASH

Mayor Coyne made a motion authorizing the Cornwall National Honor Society to hold a car wash at the Village Hall parking lot on August 23, 2014 noting that 2 adults will supervise the event and they will use environmentally safe soap as required. The motion was seconded by Trustee Carnright and carried upon a vote of 4 Ayes and 0 Nays.

CORNWALL PRESBYTERIAN CHURCH - PICNIC

Deputy Mayor Edsall made a motion authorizing the Cornwall Presbyterian Church to hold a picnic at Donahue Memorial Park on September 7, 2014 subject to receipt of an insurance certificate and that the event be coordinated with Code Enforcement Officer Maggio. The motion was seconded by Trustee Carnright and carried upon a vote of 4 Ayes and 0 Nays.

#### PISCOPO WEDDING – DONAHUE MEMORIAL PARK

Mayor Coyne made a motion authorizing Andrea Piscopo to hold a wedding ceremony in the gazebo at Donahue Memorial Park on September 20, 2014 subject to receipt of a \$250.00 fee and an insurance certificate. The motion was seconded by Deputy Mayor Edsall and carried upon a vote of 4 Ayes and 0 Nays.

### **OTHER BUSINESS**

#### CODE RED NOTIFICATION SYSTEM

Water Superintendent June reported that he expects to sign the service agreement later this week. Once the agreement is fully executed, Code Red will begin to download contacts and provide sign-up information.

#### SEWER CAPITAL FEE - UPDATE

Mayor Coyne reported that a sewer capital fee was included on the June 15<sup>th</sup> water, sewer and garbage bill. Most people have been receptive to the new fee.

Mayor Coyne is in receipt of a letter from Mary Hall of 16 Homeland Avenue requesting a reduction in the capital fee from \$300 to \$100. Although her home is listed as a three family (home with 2 apartments), one unit is currently vacant and the other is occupied by her daughter. Discussion followed.

Deputy Mayor Edsall stated that the Board is obligated to follow the adopted local law and the law states a multifamily dwelling is to be charged “per dwelling unit”.

Mayor Coyne made a motion to deny the request for reduction because the home is a multifamily dwelling with 3 dwelling units which was seconded by Trustee Carnright and carried upon a vote of 4 Ayes and 0 Nays.

#### CUMBERLAND FARMS

Mayor Coyne reported that Code Enforcement Officer Maggio will be setting up another meeting with representatives of Cumberland Farms to discuss changing the times of fuel oil deliveries and garbage collection.

#### GLENDENING PROPERTY

Mayor Coyne reported that he has drafted a letter in response to a zoning change request received on behalf of Ms. Glendening. It will be sent out shortly.

## SUMMER RECREATION PROGRAM

Trustee Schmidt reported that the program is now in its third week and going very well. Orientation took place during the first week. In the second week, campers started going to the pool two days a week and took a trip to Tarsio Bowling Lanes.

## SUMMER ROADS INTERNSHIP - UPDATE

Mayor Coyne reported that the Cornell Summer Intern will complete a road inventory by the end of July. An inventory report and presentation to the Board will take place in August.

## HOUSING AND URBAN DEVELOPMENT (HUD) GRANT PROGRAM

Mayor Coyne reported that he reached out to Congressman Maloney's office to discuss the status of last years' grant request. He hopes to submit a proposal shortly.

## UNION CONTRACT NEGOTIATIONS

This item was tabled for discussion in Executive Session later this evening.

## FORMER WATER DEPARTMENT WORKER

This item was tabled for discussion in Executive Session later this evening.

## **FYI**

### FIREMAN'S FAIR

Mayor Coyne announced that the annual SKEC #2 Fireman's Fair will begin this Wednesday, July 23<sup>rd</sup> at 6:00 PM. It will conclude on Saturday, July 26<sup>th</sup> with fireworks. Summer Recreation campers will attend the fair on Thursday.

### SEA LEVEL RISE – INFORMATIONAL MEETING

Mayor Coyne reported that the Hudson Estuary Watershed Resiliency Project will hold a "Sea Level Rise" informational meeting this Thursday evening for Hudson River communities. He will try to attend.

### SEASONAL EMPLOYEE

DPW Superintendent Halvorsen reported that the DPW seasonal employee has left to study abroad for a semester in Australia. The new seasonal employee is expected to start work later this week.

## **BOARD ACTIVITIES/COMMENTS**

Trustee Schmidt stated that he recently attended a farewell reception for Fr. Bernard Heter of St. Thomas of Canterbury Church who has been reassigned to a parish in Florida N.Y.

Mr. Schmidt announced that he is now on the Village Bandstand committee.

Trustee Carnright stated that he read a newspaper article about offering food program benefits to children attending summer camps. He asked if the Village program reaches out to local families in need. If not, assistance should be offered.

Mayor Coyne replied that the Cornwall Lions Club has offered “scholarship” money in the past to local families in need of assistance with the cost of attending our Summer Recreation Program. He did reach out to them earlier this year and will do so again.

Deputy Mayor Edsall spoke with Trustee Kane who has arrived safely in Afghanistan. He is adjusting to his new surroundings and sends his regards to everyone back home.

Mayor Coyne stated that he has attended our bandstand concerts and they are a “great gift” to the Village.

Having concluded the business set before them, Deputy Mayor Edsall made a motion to adjourn the meeting into Executive Session at 8:12 PM with Attorney for the Village McKay and Water Superintendent June in order to discuss: union contract negotiations, a personnel/employee issue in the Water Department, a lease agreement, and the Code Red Agreement. The motion was seconded by Trustee Schmidt and carried upon a vote of 4 Ayes and 0 Nays.