

**VILLAGE OF CORNWALL-ON-HUDSON
COMPREHENSIVE PLAN COMMITTEE MEETING
THURSDAY, SEPTEMBER 28, 2017 – 7:00 P.M.**

Present Were:

Led Klosky, Chairperson
Mary Aspin, Vice Chair
Dominic Cordisco
Bill Grisoli
Lorraine McGuinness

Also Present:

Jeffrey Small, Planning Board
Mr. & Mrs. Moran
Jason Kaplan, Cornwall Local
Roberta Hastey, Recording Secretary

Mr. Klosky opened the meeting at 7:00pm

MEETING DATES

October 26, November 30, December 21

DATA COLLECTION NEEDS

Database of Properties

Mr. Klosky thanked Mr. Small for the update of several databases from the earlier plan which only included residential data. Mr. Small also created/updated four maps to now include steep slopes zones as well as road frontage. Two of these maps were distributed to the committee members but will not be posted for public consumption until after they are reviewed thoroughly. Mr. Small will also do a spot check of the databases for any anomalies that might skew the data (like duplicate properties). Currently no 0 acreage plots are in the database but Mr. Small will check to see if any lots that are off in other ways. Mr. Klosky asked that any maps be noted that they are informational only and may contain errors. Mr. Small used a 2016 map so it should be fairly accurate, but would appreciate any additional information or if certain areas should be highlighted that are currently not. Mr. Small is planning to do an overlay of steep slopes areas on the sub-dividable lot map. Mr. Small and Ms. Aspin replied to Mr. Klosky's question regarding what was buildable on steep slopes areas that there are 3 classes of slopes and each one affects the building code differently.

TASK/SECTION ASSIGNMENT

Mr. Klosky reviewed the assignments agreed upon at the last meeting, he also mentioned slightly rearranging the report from the previous version so the report itself is more compact and a quicker read, a large amount of data would be moved into the appendix. A benefit of that is additional data can be added to the appendix without having to rewrite the plan, keeping the plan more of a "living" document.

Assignments

Executive Summary – *Mr. Klosky* – goals will be included in summary but fleshed out in 1.2

1.0 Introduction - *Mr. Klosky and Mr. Cordisco* – it was suggested that historic data be moved into Appendix (specifically items within pages 2-6)

1.1 What Is a Comprehensive (Master) Plan? *Mr. Cordisco*

- 1.2 Complimentary & Synergistic Goals/Actions – section may not be kept
- 1.3 The Planning Process – (large amount of original focus was on Orange County Plan – is it still relevant? What parts should be included, how much should be summarized?) Move some to 1.1 but leave table to fill in what is being done throughout the region

2.0 Existing Conditions – Mr. Klosky

- 2.1 Geography – Mr. Klosky
- 2.2 Water Supply – Include Sewer & Waste – Mr. Grisoli
- 2.3 Political Structure – Ms. Aspin
- 2.4 Demographics – Ms. Aspin & Ms. McGuinness
- 2.5 Existing Land Conditions – Ms. McGuinness & Ms. Aspin - Mr. Small's data and maps would be worked into this section or linked in the appendix.
- 2.6 Review of Existing Zoning – Asked Mr. Small to draft section
- 2.7 Traffic Analysis/Transit & Transportation including Walkability and Bicycle Access.
Mr. Grisoli – Move data to appendix. [some mention was made of combining 2.7 with 2.2]

3.0 Comprehensive Plan - Everyone

- 3.1 Goals & Objectives – Mr. Klosky

Rest will be looked at as the Committee gets further along a lot of which will be informed by 2.5 and by 3.1

- 3.2 Key Elements
- 3.3 Land Use Recommendations
- 3.4 Open Space & Recreation Plan - Ms. McGuinness
- 3.5 Economic Plan
- 3.6 Other Plan Recommendations
- 4.0 Implementation [Mr. Cordisco – overall direction but not write alone]**
- 4.1 State Environmental Quality Review (SEQR)
- 4.2 Adopting & Implementing the Plan
- 4.3 Maintaining the Plan
- 4.4 Zoning/Village Regulations
- 4.5 Official Village Map
- 4.6 Capital Improvements & Transactions
- 4.7 Recreation/Open Spaces
- 4.8 Private Development & Philanthropy
- 4.9 Village/Town Cooperation
- 4.10 Village Cooperation with County & State Agencies
- 4.11 Summary

Mr. Grisoli had some suggestions about restructuring the document; possibly another section right before the comprehensive plan or implementation section called observations and findings with data summarized but with a link to supporting data in the appendix. The committee would like the plan to be a reasonable read (approximately 20 pages) where someone could read it in less than an hour and then delve into specific data in the appendix if so interested.

DATA COLLECTION NEEDS**Land Use/Property Data**

Ms. Aspin noted she received a different land use/property classification report/database than Mr. Small, one she was given by the Town tax accessor's office. Ms. Aspin handed out 4 pages of information to the committee showing many different property classifications using 2017 tax info. Listed are residential parcels, vacant land, commercial (including apartments), entertainment, state lands, promotional, utilities, franchises, rail road then properties were also classified as taxable or nontaxable. Ms. Aspin is trying to establish why the data in the Town/County Property Classification report is different from Jeff's Property Inventory database. As of October 22nd no real answer to this question but we have identified the person in the County that provided Jeff's 2016 database and will follow up.

Tax Data

Ms. Aspin and Ms. McGuinness are working on gathering the tax data. We have identified properties in almost all the neighborhoods and have collected data that is easily available from the County website. However, neither the School District nor the Village can easily provide tax records, so we will continue to pursue these records. Additional trips to the County and School District will be required.

Mr. Klosky asked everyone to keep an eye out for photos of the area (especially ones that include people). There will be a folder on dropbox to collect such photos. Mr. Small has photographs of places of interest from the last plan. It was also suggested to see if the students in the HS photography class might be interested or students in the NHS might be interested.

Mr. Grisoli brought up traffic analysis. All agreed there has been no major change since 2005 and that the last study gave us a reasonable look. New projects might require a fresh look at traffic and that data could be added to the appendices if relevant. The county also has done some studies and there might be data available for 9W and 218 that can be pulled into the plan. Mr. Small mentioned the County Planning did a parking study which might have some useful information. On the water side Mr. Grisoli asked about the filtration system and the status of wells. Conditions have changed a lot. Mr. Grisoli will also work on aging infrastructure including the sewer system although it is not under the Village's control, it does affect us. Mr. Grisoli will reach out to Mr. June for more details on the current state of water infrastructure.

PUBLIC COMMENT

Mr. Moran asked if train traffic has increased since the last plan, whether seasonal housing could be included in the data. Mr. Klosky noted it is very difficult to determine for the tax data. Mr. Moran also asked about infrastructure particularly the DPW Building being at risk for flooding.

Adjournment

Mr. Klosky adjourned the meeting at 8:00 PM

Respectfully submitted

Roberta Hastey
Recording Secretary